Roxborough Memorial Hospital

SCHOOL OF NURSING

Where Your Future in Nursing Begins.
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The School of Nursing was founded in 1898 and graduated five women in 1901. Since that time, the school has graduated over 2,000 men and women. Many of our graduates hold distinguished positions in Nursing Education, varied areas of Nursing and health related services. The School of Nursing is a 21 month hospital-based program providing a unique blend of nursing theory and a strong clinical component. We continue to provide quality health care service to the community by working to promote health, prevent disease and treat illness.

Since it’s founding in 1890, Roxborough Memorial Hospital has provided comprehensive acute care and chronic care services with compassion to families in Roxborough, Manayunk, East Falls and the surrounding areas of Northwest Philadelphia and Montgomery County. The 137-bed hospital is a fully licensed facility accredited by the Joint Commission for the Accreditation of Healthcare Organizations (JCAHO).

Roxborough Memorial Hospital and the School of Nursing have great faith in our mission and commitment to the highest standards of medical and nursing excellence. We are confident that our future will be as bright as our past.

Roxborough is a northwestern neighborhood within the city limits of Philadelphia, convenient to downtown Philadelphia. Roxborough is a close knit community with a small town atmosphere. In recent years the community has been recognized as the home of “The Wall”, a steep winding street that challenges world class cyclists each year during the TD Bank Philadelphia International Cycling Championship.

Located “down the hill” from Roxborough is Manayunk, once a center of manufacturing that in recent years has become the home to fine dining, unique shops, and active night life.

SCHOOL OF NURSING ACCREDITATION

SCHOOL OF NURSING APPROVED BY:

The National League for Nursing Accrediting Commission
For information regarding accreditation contact the:
3343 Peachtree Road NE,
Suite 850,
Atlanta, GA 30326
Phone: 404-975-5000
Fax: 404-975-5020
www.nlnac.org

APPROVED BY:

The Pennsylvania State Board of Nursing
P.O. Box 2649
Harrisburg, PA 17105-2649
Phone: 717-783-7142

HOSPITAL ACCREDITED BY:

The Joint Commission
One Renaissance Boulevard
Oakbrook Terrace, IL 60181
Phone: 630-792-5000
The educational program has been developed from the Philosophy, and Program Purpose and Goals of the School of Nursing. It prepares the graduate to take the National Council of State Boards of Nursing Licensure Examination to practice as a registered nurse. In the first year, the curriculum enables the student to provide for the changing needs of patients by assessing those needs, and by identifying and implementing a plan of nursing action. The student has a knowledge base of the biopsychosocial cultural influences on health throughout the human life cycle. Students can recognize the pathophysiologic and compensatory responses of the patient to alterations in health.

In the second year, by utilizing acquired broad knowledge of nursing practice, health promotion and related disciplines, the student synthesizes, intervenes, and evaluates a plan of action for comprehensive care in complex nursing situations.

All clinical health agencies have been selected to provide enrichment of the program, to reinforce learning and to facilitate achievement of the desired goals of excellence in nursing.

In addition, students observe and participate in health promotion activities and protection interventions in partnership with various community agencies.

The student's learning effectiveness is evaluated through observation and testing. Additional standardized tests are administered throughout the educational program. At graduation, the student is prepared to practice as a professional nurse and is capable of making sound decisions in the provision of nursing care.
ADMISSION REQUIREMENTS

HIGH SCHOOL REQUIREMENTS

Admission to the program is based on prior academic performance. All applicants must have achieved a high school diploma or G.E.D. The following academic subjects or their equivalents should have been completed: English (4 units), Social Science (3 units), Mathematics (2 units) one of which is Algebra, Science Lab (2 units) Biology and Chemistry being required, Electives (5 units), Algebra, Biology and Chemistry with a minimum grade of "C".

COLLEGE REQUIREMENTS

ADMISSION REQUIREMENTS – COLLEGE

The following college courses are required for admission as prerequisites with a grade of “C” or above:

1. College Algebra/Statistics (3 Credits)
2. *Anatomy & Physiology I (4 Credits)
3. *Anatomy & Physiology II (4 Credits) *(2 courses = 8 credits total)
4. Chemistry (4 Credits) (if did not achieve a “C” or above in high school Chemistry
5. Developmental Psychology (3 Credits)
6. English Composition (3 Credits)
7. Introduction to Psychology (3 Credits)
8. Microbiology (4 Credits)
9. Nutrition (3 Credits)
10. Sociology (3 Credits)

*A 2.5 Grade Point Average (GPA) is preferred in these courses. Students who do not meet the GPA are required to take a pre-entrance exam. Anatomy & Physiology courses cannot be older than five (5) years. If so, they must be repeated.

ADMISSION PROCEDURES

Submit completed application with required fee.

Submit official high school transcripts, General Educational Development Test (G.E.D.) scores, and all official college transcripts.

A standardized pre-nursing test may be required. Any inconsistencies or discrepancies in your grades will require a pre-entrance exam.

An informational interview will be arranged if requested.

Acceptance will be based on the following criteria:

- College Grade Point Average (GPA) of 2.5 is preferred in relation to courses taken and grades earned or a copy of G.E.D. Individual options may be offered as records indicate.
- Satisfactory references.
- Satisfactory Child Abuse and State and Federal Criminal Record Clearance and Drug Testing Clearance.
- A Science GPA of 2.5 is preferred for Anatomy & Physiology I and II.
- Students who have English as a second language may be required to take the TOEFL examination.
- Each applicant is considered on an individual basis.

NON-DISCRIMINATORY POLICY

Admission to the School of Nursing is without regard to race, color, religion, sex, sexual orientation, national origin, marital status, age, disability, or any characteristic protected by law.

TIME COMMITMENT

The nursing curriculum is challenging, labor intensive, and requires more of a commitment and more time than many other courses of study. There are multiple courses each semester, including clinical courses that are mandatory and require pre-clinical preparation. Students in the School of Nursing are therefore strongly advised to limit their hours of work and/or other non-student commitments during the academic year. Students are expected to be available Monday through Friday during the day and evening.
For eligibility, a student must meet all admission requirements for the Roxborough Memorial Hospital School of Nursing. A grade of “C” or better is required for transfer credit. Non-nursing courses must be approved by the Admissions Committee for credit to be granted. A minimum of one year of the curriculum must be spent at the Roxborough Memorial Hospital School of Nursing.

**Advanced Placement for Licensed Practical Nurses**

Applicants for Advanced Placement for Licensed Practical Nurses (LPN) must meet all admission requirements for the School of Nursing. Official transcripts from all previously taken nursing courses are required before course exemption is evaluated and the challenge examination authorized.

Applicants must have graduated from a state-approved school of practical nursing, and hold a current license to practice. If applicable, a written statement from their employer indicating satisfactory performance as an LPN is required. Each applicant will be considered on an individual basis by the Admissions Committee.

Applicants may challenge the following nursing course: Nursing 101. A fee will be charged for the challenge examination. There will be no opportunity to repeat a failed examination.
## CURRICULUM – First Year

<table>
<thead>
<tr>
<th>College Prerequisites for the 21-month program</th>
<th>Term I 10 weeks</th>
<th>Term II 10 weeks (1 week vacation)</th>
<th>Term III 10 weeks (1 week vacation)</th>
<th>Term IV 10 weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Introduction to Psychology</strong> (3 credits)</td>
<td>Nursing 101 – Scope of Health and Wellness I 150 hours (6 credits) Lecture 50 hours Clinical Practice - 100 hours - 1:2</td>
<td>Nursing 102 – Scope of Health and Wellness II 150 hours (6 credits) Lecture 50 hours Clinical Practice - 100 hours - 1:2</td>
<td>Nursing 103 – Medical-Surgical Nursing I 240 hours (10 credits) Lecture 80 hours Clinical Practice - 160 hours - 1:2</td>
<td>Nursing 104 – Medical-Surgical and Mental Health Nursing 240 hours (10 credits) Lecture 80 hours Clinical Practice - 160 hours - 1:2</td>
</tr>
<tr>
<td><strong>English Composition</strong> (3 credits)</td>
<td>Pre-requisites: College Pre-requisites listed in the left hand column.</td>
<td>Pre-requisite: N101</td>
<td>Pre-requisites: N101, N102</td>
<td>Pre-requisites: N101, N102, N103</td>
</tr>
<tr>
<td><strong>College Algebra/Statistics</strong> (3 credits)</td>
<td>Nursing 103 – Medical-Surgical Nursing I 240 hours (10 credits) Lecture 80 hours Clinical Practice - 160 hours - 1:2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Anatomy &amp; Physiology I</strong> (4 credits)</td>
<td><strong>Anatomy &amp; Physiology II</strong> (4 credits)</td>
<td>Nursing 101 – Scope of Health and Wellness I 150 hours (6 credits) Lecture 50 hours Clinical Practice - 100 hours - 1:2</td>
<td>Nursing 102 – Scope of Health and Wellness II 150 hours (6 credits) Lecture 50 hours Clinical Practice - 100 hours - 1:2</td>
<td>Nursing 103 – Medical-Surgical Nursing I 240 hours (10 credits) Lecture 80 hours Clinical Practice - 160 hours - 1:2</td>
</tr>
<tr>
<td><strong>Chemistry</strong> (If not completed in high school with a grade of “C” or above)</td>
<td><strong>Microbiology</strong> (4 credits)</td>
<td><strong>Nutrition</strong> (3 credits)</td>
<td><strong>Developmental Psych.</strong> (3 credits)</td>
<td><strong>Sociology</strong> (3 credits)</td>
</tr>
<tr>
<td><strong>Pre-requisites:</strong> N101, N102, N103, N104</td>
<td>Nursing 103 – Medical-Surgical Nursing I 240 hours (10 credits) Lecture 80 hours Clinical Practice - 160 hours - 1:2</td>
<td>Nursing 104 – Medical-Surgical and Mental Health Nursing 240 hours (10 credits) Lecture 80 hours Clinical Practice - 160 hours - 1:2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## CURRICULUM – Second Year

<table>
<thead>
<tr>
<th></th>
<th>Term I 10 weeks</th>
<th>Term II 10 weeks (1 week vacation)</th>
<th>Term III 10 weeks (1 week vacation)</th>
<th>Term IV 10 weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Microbiology</strong> (4 credits)</td>
<td><strong>Nutrition</strong> (3 credits)</td>
<td><strong>Developmental Psych.</strong> (3 credits)</td>
<td><strong>Sociology</strong> (3 credits)</td>
<td>Nursing 201 – Medical-Surgical Nursing II 240 hours (10 credits) Lecture 80 hours Clinical Practice - 160 hours - 1:2 Pre-requisites: N101, N102, N103, N104</td>
</tr>
<tr>
<td><strong>Pre-requisites:</strong> N101, N102, N103, N104</td>
<td>Nursing 202 – Medical – Surgical Nursing III 240 hours (10 credits) Lecture 80 hours Clinical Practice - 160 hours - 1:2 Pre-requisites: N101, N102, N103, N104, N201</td>
<td>Nursing 203 – Nursing Care of Mothers and Children 240 hours (10 credits) Lecture 80 hours Clinical Practice - 160 hours - 1:2 Pre-requisites: N101, N102, N103, N104, N201, N202</td>
<td>Nursing 204 – Medical – Surgical Nursing IV 240 hours (10 credits) Lecture 80 hours Clinical Practice - 160 hours - 1:2 Pre-requisites: N101, N102, N103, N104, N201, N202, N203</td>
<td></td>
</tr>
</tbody>
</table>
Nursing 101 Scope of Health and Wellness I:
This course uses a holistic framework to assist the student to view the health care needs of patients requiring health promotion and maintenance. The student is introduced to the role of the professional nurse within the healthcare delivery system. There is an emphasis on how nursing collaborates with other health professions to provide comprehensive care. The course explores concepts of critical thinking in the context of clinical practice and emphasizes philosophical, legal, ethical, spiritual, and cultural bases for professional practice. The student is provided with the theoretical and clinical foundations necessary to deliver care to selected patients based on evidence-based practice. The nursing process is used as the structure for developing a plan of nursing care. The student demonstrates basic nursing skills based on best practices in the clinical laboratory and various health care agencies.
Placement: Required Course, First Year
Credits: 6 Hours: Theory 50 hours/Clinical 100 hours
Prerequisites: Admission to the Nursing Program

Nursing 102 Scope of Health and Wellness II:
This course uses a holistic framework to assist the student to view the health care needs of patient requiring health promotion and maintenance as well as disease prevention. The course concentrates on physical, psychosocial, cultural and spiritual assessment, and teaching interventions necessary to provide care to healthy and ill persons. Emphasis is placed on the application of scientific principles and evidence-based practice incorporating the holistic approach in the delivery of patient care. The student continues to demonstrate basic nursing skills based on best practices in the clinical laboratory as well as various healthcare agencies.
Placement: Required Course, First Year
Credits: 6 Hours: Theory 50 hours/Clinical 100 hours
Prerequisites: Nursing 101

Nursing 103 Medical-Surgical Nursing I:
This course uses a holistic framework as the student investigates the impact of illness on adult and elderly patients and their families. Physiological, pathophysiological, and psychosocial changes in adults are explored in relation to the experience of illness. Health maintenance and health restoration nursing interventions are highlighted. Emphasis is placed on utilizing the nursing process, consistent with evidence-based practice and best practices, in the development of nursing competencies for selected clinical situations. Use of reflective thinking is introduced. Concepts related to nutrition, pharmacotherapy, culture, spirituality, legal and ethical issues, education principles, and sexuality content are integrated throughout the course. Course content focuses on care of the patient with a variety of medical-surgical illnesses.
Placement: Required Course, First Year
Credits: 10 Hours: Theory 80 hours/Clinical 160 hours
Prerequisites: Nursing 101 and Nursing 102

Nursing 104 Medical-Surgical Nursing and Mental Health Nursing:
This is a ten (10) week course divided into two five (5) week modules, Medical-Surgical Nursing and Mental Health Nursing, using a holistic framework. In the Medical-Surgical module, the student uses the nursing process and the knowledge of pathophysiology to care for the patient with a variety of medical and surgical diagnoses. Emphasis is on the acute and chronic patient with orthopedic, gastrointestinal, and urinary concerns. In the Mental Health module, the student learns alterations in behavior, mood, and cognition resulting from bio-psycho-social, spiritual, and cultural stressors. These alterations are analyzed from a person/environment interaction perspective. The student uses the nursing process and self as therapeutic agent. Both modules allow the student to generate critical thinking skills and use reflective thinking to support and validate clinical experiences. Integrated in both modules are concepts related to: nutrition, pharmacotherapy, educational principles, spirituality, culture, and sexuality. In addition, both modules promote legal, ethical, evidence-based practice and best practices for nursing care in a cost effective manner.
Placement: Required Course, First Year
Credits: 10 Hours: Theory 80 hours/Clinical 160 hours
Prerequisites: Nursing 101, Nursing 102, and Nursing 103
Nursing 201 Medical-Surgical Nursing II:
This course uses a holistic framework to assist the student to care for patients with acute and chronic illnesses based on best practices. Emphasis is on the neurological and oncological issues. The student is also involved in various clinical opportunities that support health restoration necessary for the care of the chronically and acutely ill patient, that are emphasized within the context of the rehabilitation setting. The course also highlights the impact of the illness on patients, families, and the community. Integrated throughout the course are concepts related to: nutrition, pharmacotherapy, educational principles, spirituality, culture, sexuality, ethical and legal issues. The nursing process and evidence-based practice assist the student when providing care in the clinical area. The student uses critical thinking skills throughout the course in the planning and modifying of patient care. Reflective thinking is also used to analyze and evaluate all clinical interactions. The role of the nurse continues to be emphasized in the care of patients in the acute care settings integrating cost effective measures and generating collaboration with other care team members.
Placement: Required Course, Second Year
Credits: 10 Hours: Theory 80 hours/Clinical 160 hours
Prerequisites: Nursing 101,102, 103, and 104

Nursing 202 Medical Surgical Nursing III:
This course continues to use a holistic framework to assist the student to care for patients with complex multisystem pathophysiology based on best practices. The course also highlights the impact of the illness on patients, families, and the community. Integrated throughout the course are concepts related to: nutrition, pharmacotherapy, educational principles, spirituality, culture, sexuality, ethical and legal issues. The nursing process and evidence-based practice assist the student when providing care in the clinical area. The student uses critical thinking skills throughout the course in the planning and modifying of patient care. Reflective thinking is also used to analyze and evaluate all clinical interactions. The role of the nurse continues to be emphasized in the care of patients in the acute care settings integrating cost effective measures and generating collaboration with other care team members.
Placement: Required Course, Second Year
Credits: 10 Hours: Theory 80 hours/Clinical 160 hours
Prerequisites: Nursing 101,102, 103, 104, and 201

Nursing 203 Nursing Care Of Mothers And Children:
This course uses a holistic framework emphasizing health needs from wellness to acute care issues for the childbearing family and child from newborn to adolescence. Focus is placed on the theoretical principles that include: the physiological, psychological, and psychosocial nature of the normal childbearing and childrearing experience, as well as the health issues that affect women. Major maternal and neonatal risk factors and complications are highlighted. The impact of illness on children, adolescents, and families along with the physiological and psychological alterations are explored from a holistic perspective. Integrated throughout the course are concepts that relate to nutrition, pharmacotherapy, educational principles, spirituality, culture, and sexuality. Students apply the nursing process to the care of women, mothers, children and families, that vary in age, ethnicity, culture, socio-economic status and have a variety of family structures. Critical thinking skills are enhanced to help the student explain the growth and development changes that occur from newborn to adolescence. Reflective thinking continues to be used to assist the students to analyze and evaluate all clinical interactions while using evidence-based practice and best practices.
Placement: Required Course, Second Year
Credits: 10 Hours: Theory 80 hours/Clinical 160 hours
Prerequisites: Nursing 101,102, 103, 104, and 201

Nursing 204 Medical-Surgical Nursing IV:
This course is designed to broaden the student's perspective of the nurse's role in influencing and improving healthcare systems and using best practices in the care of the acutely ill patient. The holistic framework continues to assist students to care for patients with complex multisystem pathophysiology, while using evidence-based practice. Emerging healthcare concerns, paradigm shifts, governmental regulations, and financing are discussed to provide a more global view of nursing. Students apply basic management and leadership concepts to previously acquired knowledge, skills and attitudes to promote quality care for a group of patients. Concepts related to nutrition, pharmacotherapy, educational principles, spirituality, culture, sexuality, ethical and legal issues are integrated throughout the course. Students enhance critical thinking skills through the use of the reflective thinking tool that helps appraise every clinical interaction. All learning experiences are designed to ease the transition of student to that of graduate nurse.
Placement: Required Course, Second Year
Credits: 10 Hours: Theory 80 hours/Clinical 160 hours
Prerequisites: Nursing 101,102, 103, 104, 201, 202, and 203
## Required Fees

<table>
<thead>
<tr>
<th>Required Fee</th>
<th>Year I</th>
<th>Year II</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Tuition</td>
<td>$10,716.00</td>
<td>$10,857.00</td>
</tr>
<tr>
<td>*Matriculation</td>
<td>300.00</td>
<td></td>
</tr>
<tr>
<td>*Library</td>
<td>250.00</td>
<td>250.00</td>
</tr>
<tr>
<td>*Testing</td>
<td>325.00</td>
<td>525.00</td>
</tr>
<tr>
<td>*Computer &amp; Technical Maintenance Fee</td>
<td>425.00</td>
<td>425.00</td>
</tr>
<tr>
<td>*Activity Fee</td>
<td>100.00</td>
<td>100.00</td>
</tr>
<tr>
<td>*Course material</td>
<td>400.00</td>
<td>400.00</td>
</tr>
<tr>
<td>*Graduation</td>
<td></td>
<td>400.00</td>
</tr>
<tr>
<td>Uniforms (estimated -paid directly to company)</td>
<td>150.00</td>
<td></td>
</tr>
<tr>
<td>Books (estimated -paid directly to company)</td>
<td>900.00</td>
<td>300.00</td>
</tr>
<tr>
<td>Lab Equipment Pack (paid directly to company)</td>
<td>120.00</td>
<td></td>
</tr>
<tr>
<td>IPOD Touch (must be purchased)</td>
<td>300.00</td>
<td></td>
</tr>
<tr>
<td>Drug Screening</td>
<td>40.00</td>
<td>40.00</td>
</tr>
<tr>
<td>Child Abuse Clearance</td>
<td>10.00</td>
<td></td>
</tr>
<tr>
<td>Criminal Record Check</td>
<td>10.00</td>
<td></td>
</tr>
<tr>
<td>Clinical Make-Up Fee</td>
<td>150.00</td>
<td>150.00</td>
</tr>
<tr>
<td>Lab Make-Up Fee</td>
<td>75.00</td>
<td>75.00</td>
</tr>
</tbody>
</table>

*Check to be made out to Roxborough Memorial Hospital, School of Nursing. All payments should be given to the hospital cashier. (Located in the main Hospital lobby). Tuition and Fees are subject to change. MasterCard, VISA, American Express and Discover Card are accepted. The Matriculation Fee is non-refundable.

### Instruction for Payment

*One-half of the yearly tuition, as well as all fees, with the exception of graduation, is payable on registration day. The balance of tuition is due on the first day of the third term. No student will be admitted to class without clearance from the Financial Aid Officer. You will receive an invoice showing all financial aid and the balance, if any, that is due. This balance must be paid before classes begin or a payment plan must be set up with the Financial Aid Officer. The hospital complies with the Return of Title IV Funds Regulations issued on October 7, 2000.

### Refund Policy

It is the policy of Roxborough Memorial Hospital to provide fair and equitable refunds of institutional charges for students who withdraw from the diploma-nursing program. Effective January 1, 2005 the following policy is in effect:

<table>
<thead>
<tr>
<th>Date of Withdrawal</th>
<th>Percent Refunded</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 weeks or less from the start of the first semester</td>
<td>80%</td>
</tr>
<tr>
<td>Between 2 and 3 weeks from the start of the first semester</td>
<td>60%</td>
</tr>
<tr>
<td>Between 3 and 4 weeks from the start of the first semester</td>
<td>30%</td>
</tr>
<tr>
<td>Over 4 weeks from the start of the first semester</td>
<td>No refunds</td>
</tr>
<tr>
<td>Second Semester</td>
<td>No refunds</td>
</tr>
</tbody>
</table>

The school reserves the right to change its curriculum, educational policies, and expenses at any time. **REASONABLE NOTICE WILL BE GIVEN.**
Students are provided with information about financial assistance during the admission interview. Most financial aid is based on demonstrated need for students who meet admission requirements. A financial aid officer administers the programs below and is available to all students for financial counseling. No transcripts are released from the school unless the student has met all school financial obligations. The sources of financial aid are as follows:

- The Federal Pell Grant Program
- Pennsylvania State Grant Program (PHEAA Grant)
- Outside Organization Grants and Scholarships
- William D. Ford Federal Direct Loan Program (Subsidized, Unsubsidized, Plus Loans)
- Veterans Educational Benefits
- For Gainful Employment Program Disclosure information see [www.roxboroughmemorial.com](http://www.roxboroughmemorial.com)

### FINANCIAL AID PROGRAMS ACADEMIC YEAR 2013

#### Federal Pell Grants

<table>
<thead>
<tr>
<th>How to Apply</th>
<th>File the 2013-14 Free Application for Federal Student Aid (FAFSA). Filing can be done over the internet at the <a href="http://www.fafsa.gov">www.fafsa.gov</a> website.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deadline Dates</td>
<td>File after January 1 but before April 30. Students should file as soon as they complete their tax returns.</td>
</tr>
<tr>
<td>Maximum Grant/Loan</td>
<td>The maximum for 2013-2014 estimated to be $5,635. Based on the federal formula.</td>
</tr>
<tr>
<td>Eligibility</td>
<td>Financial need; undergraduate; U.S. citizen or permanent resident, eligible alien. No loan defaults. Valid Student Aid Report which is sent after filing FAFSA. Lifetime limit is six full Pell Grant Awards.</td>
</tr>
<tr>
<td>Repayment Provisions</td>
<td>Students who withdraw from school before completing 60% of the term may be subject to repayment of a portion of the grant.</td>
</tr>
</tbody>
</table>

#### PHEAA State Grants

<table>
<thead>
<tr>
<th>How to Apply</th>
<th>File the FAFSA. File any additional data request you may receive from PHEAA.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deadline Dates</td>
<td>August 1 for new awardees or May 1 for previous grant recipients. File by April 30 to be safe.</td>
</tr>
<tr>
<td>Maximum Grant/Loan</td>
<td>For 2013-2014 the maximum grant is estimated to be $3,700. Amounts change each year.</td>
</tr>
<tr>
<td>Eligibility</td>
<td>Financial need; undergraduate; U.S. citizen or permanent resident, eligible alien; PA resident, 1 year.</td>
</tr>
<tr>
<td>Repayment Provisions</td>
<td>No repayment except in cases of fraud.</td>
</tr>
</tbody>
</table>
William D. Ford Federal Direct Loan Subsidized and Unsubsidized

<table>
<thead>
<tr>
<th>How to Apply</th>
<th>File the FAFSA. Complete a Master Promissory Note and complete Entrance Counseling online at <a href="http://www.studentloans.gov">www.studentloans.gov</a>.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deadline Dates</td>
<td>The loan must be processed by the last day of the academic year.</td>
</tr>
</tbody>
</table>
| Maximum Loan  | Dependents:  
|                |  
|                | 1st yr: $5,500  
|                |  
|                | 2nd yr: $6,500  
|                | Independents:  
|                |  
|                | 1st yr: $9,500  
|                |  
|                | 2nd yr: $10,500 |
| Eligibility    | No prior loan defaults or grant repayments due to the Dept. of Ed., U.S. Citizen or legal, eligible alien. Lifetime limit for dependent undergraduate is $31,000 of which no more than $23,000 may be subsidized loans. Lifetime limit for independent undergraduate is $57,500 of which no more than $23,000 may be subsidized loans. |
| Repayment Provisions | Six month grace period after graduation or withdrawal. Normal repayment period is ten (10) years but can be longer. |

PLUS Loans (Parent Loans for Dependent Students)

<table>
<thead>
<tr>
<th>How to Apply</th>
<th>File the FAFSA. Go online to <a href="http://www.studentloans.gov">www.studentloans.gov</a> to complete a PLUS Master Promissory Note and a PLUS Application.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deadline Dates</td>
<td>By the last day of the academic year.</td>
</tr>
<tr>
<td>Maximum Grant/Loan</td>
<td>Based on unmet need and cost of attendance.</td>
</tr>
<tr>
<td>Eligibility</td>
<td>Must pass credit check.</td>
</tr>
<tr>
<td>Repayment Provisions</td>
<td>Repayment begins sixty days after first loan disbursement.</td>
</tr>
</tbody>
</table>

**Important Note!** -ALL STUDENTS MUST RE-APPLY FOR FINANCIAL AID ON AN ANNUAL BASIS

Nora Downey  
Financial Aid Officer  
Roxborough Memorial Hospital  
School of Nursing  
Tel: 215-487-4286  
Fax: 215-487-4591  
Email: NDowney@primehealthcare.com
ACADEMIC / ADMINISTRATIVE POLICIES

ATTENDANCE

The faculty believes that participation in all classroom and clinical activities promotes excellence in nursing practice. Therefore, attendance is mandatory at all classroom and clinical experiences.

GRADUATION AND LICENSURE

To be eligible for graduation, the student must:

1. Successfully complete all curriculum requirements, including satisfactory clinical performance.

2. Meet all financial and other obligations to the School of Nursing as stated in the Student Handbook.

When a student has successfully completed the program of study, the graduate is then eligible to sit for the National Council of State Boards of Nursing Licensure Examination. Successful completion will result in the right to use the title of Registered Nurse (R.N.).
 RIGHTS AND PRIVACY ACT

Roxborough Memorial Hospital School of Nursing is in compliance with the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment) whereby students have the right to review their records that meet the Act’s definition of educational records.

No personally identifiable information from the student will be disclosed without prior written consent of the student except under certain defined conditions by the Act. Only school officials and authorized governmental and accrediting agencies may have access to student records. Requests to disclose information from the student’s records must be submitted in writing by the student.

 CAMPUS SECURITY

The “Student Right to Know and Campus Security Act,” Pennsylvania Law #101-542, requires all post-secondary institutions to collect, publish and distribute information on campus safety. Campus security and safety are addressed at student orientation and published each year in the Student Handbook.

 DRUG-FREE SCHOOL POLICY

Roxborough Memorial Hospital School of Nursing is committed to establishing and maintaining a drug and alcohol free environment. Conviction of a felony act or illegal act associated with alcohol or an illegal act associated with substance abuse must be reported to the State Board of Nursing and may be cause for denial of permission to take the National Council Licensure Examination.

 GRIEVANCE PROCEDURE

ACADEMIC AND NON-ACADEMIC
Grievances are student issues of perceived infringement upon an individual’s rights. Formal grievance policy and procedures are included in the Student Handbook.

DISMISSAL

An individual grade below 75 in a nursing course and/or unsatisfactory clinical performance denotes failure and requires that the student repeat the course. In addition, each student must maintain a minimum grade point average of 2.0 prior to the beginning of the next academic year to remain in the program. The faculty reserves the right to ask the student to leave the program if the student fails to comply with the standards set forth in the Student Handbook.

CONSUMER INFORMATION DISCLOSURE

88.6% of the students admitted to the nursing program in August 2010 graduated in 2012 in the allotted time frame. 96% of the students who returned our questionnaire were employed within 3 months of graduation.

The pass rate on the National Council Licensure Examination (NCLEX) for 2012 averaged 93%. Questionnaires distributed to graduates and employers indicate a very high rate of satisfaction in the education and performance of our nurses.

Conviction of a felony or felonious act, an illegal act associated with alcohol, or an illegal act associated with substance abuse must be reported to the State Board of Nursing Office and may be cause for denial or permission to take licensure examinations. Upon orientation, the students are given the latest up-to-date consumer information disclosure.
The School of Nursing has contracts with the following agencies:

- Albert Einstein Medical Center
- New Courtland Elder Services (Germantown Home)
- Cathedral Village
- Delaware County Memorial Hospital
- Friends Hospital
- Hahnemann University Hospital
- Magee Rehabilitation Center
- Main Line Health System (Lankenau Hospital, Bryn Mawr Hospital, & Paoli Hospital)
- Mercy-Suburban Hospital
- Norristown State Hospital
- Roxborough Memorial Hospital
- PA Holdings-SNF, LP (Maplewood Manor, Clivedon, and Cheltenham York Road nursing homes)
- St. Christopher’s Hospital for Children
- St. Mary Medical Center
- Temple University Hospital Behavioral Health, Episcopal Campus
- VITAS Hospice
DIRECTIONS

From Center City on I-76 West
Take I-76 west to exit 340A (Lincoln Drive-Kelly Drive). Stay in the right lane and take the ramp leading to Ridge Avenue West. Take Ridge Avenue past five traffic lights. Hospital is on the right hand side of Ridge Avenue past the fifth traffic light.

From Pennsylvania Turnpike on I-76 East
From the Valley Forge interchange exit take Take I-476 South to I-76 East (Schuylkill Expressway) toward center city. Take exit 338 (Belmont Avenue-Green Lane). Make a left onto Green Lane and continue up long hill until it intersects with Ridge Avenue. Turn right onto Ridge and follow past three traffic lights. Hospital is on the left side, one block past the third traffic light.

From Northeast Philadelphia via Route 1
Take Route 1 South to Ridge Avenue West exit. Turn right onto Ridge Avenue past eight traffic lights. Hospital is on right side of Ridge Avenue after Walnut Lane intersection.

From North Philadelphia
Take Broad Street to Roosevelt Boulevard, and then follow directions from Northeast Philadelphia above.

From Mount Airy
Take Wissahickon Lane to Wayne Avenue. Turn left onto Wayne Avenue. Follow to Walnut Lane. Turn right onto Walnut Lane and drive about three miles (over Wissahickon Avenue and Henry Avenue) to Ridge Avenue. Turn right onto Ridge Avenue. Continue short distance to hospital.

From I-95 South
Take I-95 South to 676 West toward Central Philadelphia. Take 676 West to I-76 West. Take I-76 West to exit 340A (Lincoln Drive-Kelly Drive). Stay in right lane and take the ramp leading to Ridge Avenue West. Follow Ridge Avenue past five traffic lights. Hospital is on the right side past the fifth traffic light.

From City Avenue (Route 1) Traveling North
Go under the I-76 bypass and stay in the right hand lane to Ridge Avenue West. Take Ridge Avenue past five traffic lights. Hospital is on the right side of Ridge Avenue past the fifth traffic light.

By Bus
SEPTAs Bus 9 (from Center City) stops in front of the hospital on Ridge Avenue. Bus E (from 69th Street to Germantown) stops at Walnut Lane and Ridge Avenue (one block east of hospital). Bus 27 (from Center City) stops at Lyceum and Ridge Avenues (five blocks north of hospital). Bus 32 stops at Ridge and Roxborough Avenues (one block north of the hospital). Bus E (from 69th Street to Germantown) stops at Walnut Lane and Ridge Avenue (one block east of hospital).